

KBBF Minutes for February 25th, 2017

Location: KBBF offices, 1700 Corby Ave. Conference Room, Santa Rosa, CA 95407

I. Call to Order 10:11 A.M. by President Sanchez

Roll call: Alicia Sanchez, Michael Morales, Santos Molina, Alicia Roman, Alan Bloom, Caroline Banuelos. Excused absence: Lisa Maldonado

II. Approval of Agenda Add Financial Report as #4, and Website Report as #5 under Old Business. Add Website Host as #1, and Engineering Needs #2 under New Business, moved by Director Roman, 2nd by Secretary Morales, Agenda approved.

III. Approval of Minutes. After minor corrections, moved by Director Bloom, 2nd by Director Roman, minutes of January 28, 2017 approved.

IV. Public Comment: Speakers: Carlos Lopez, Francisco Pardo, Josue Lopez, and Julian Lopez.

After Public comments the Board discussed and felt compelled to publicly clarify our position on former Board Director/ Programming Director Josue Lopez. We stated that he had resigned from both positions. We unanimously decided that he take a three month break from volunteering at the station. He has not complied with this board decision by continuing to come to station.

V. Old Business

- 1.) **Finley Long Term Options, Director Roman:** Director Roman drafted a letter to send to Santa Rosa City Council asking them to forgive or reduce our lien in the amount of \$94,088.83 (see attached). Director Maldonado, Director Roman and President Sanchez met with City Council member Julie Combs. Director Roman would like some input on the letter before we send it to council. Next step will be speaking to City Manager and City Council member Chris Coursey who might be able to help us get this on the City Council agenda.
- 2.) **Engineering Report, Director Bloom:** Director Bloom said we have a new antenna which cost about \$1,000. There are problems with the tower, water got in, froze and caused splits in two of the tower legs. The person who helped with the antenna would be able to fix the legs and put caps on the top so water can no longer get in. Some banks do one time donations to nonprofits for these types of thing, or equipment. We will explore this option.

Our transmitter is not working very well; it is not putting out full power. This will cost about \$1,200 to repair. Director Bloom found a copy of the BLM report that states that our propane tank/transmitter is supposed to be painted a dull green and be fenced in. Pablo Rivera has offered to help with the painting. Director Bloom will talk to BLM about the fence.

Director Bloom also reported that some programmers have done the Spintron training.

3.) Station Operations - President Sanchez: President Sanchez said that regular volunteers Joanna S. and Judy E. have been very helpful in following up the volunteers we recruited at the Community Engagement Fair. Some of these volunteers come with skill sets that we can use. NOW and KBBF program Women Spaces will be hosting a forum on March 22nd from 4:00 - 6:00 p.m. with women county supervisors. On Saturday March 18th KBBF will host an immigration forum to educate the community about their rights.

In **Programming**, our Programming Director Edgar Avila is in the process of redoing the grid, the current focus is Monday - Friday, 8:30 a.m. - 6:00 p.m. He is working on strip programming, adding youth programs, an LGBT program in Spanish and a show where experts in any given subject can be interviewed. Because of past problems, Programming Director Avila would like to have people completely trained before they start their shows.

In **Underwriting**, Programming Director Avila is working with Latino Service Providers who received a grant for a million dollars for mental health issues. We need to tap into some of that money and get some of these issues on the air. He is also working with the Science Discovery Day persons to renew the contract with them this year.

4.) Financial Report, Santos Molina: (see attached). We still owed Veronica J. \$2,000 from a \$5,000 loan, she hasn't been paid since April 2016, we need to continue paying her. Our balance is \$20,000, but there are still checks that haven't cleared, so we are closer to \$18,000 in checking. We have \$2,167.00 in savings.

5.) Website Report by Director Banuelos and Director Bloom, Both spent 11 hours with Kaiya Kramer developing our new KBBF Website. We will be using WP (Word Press) instead of One and One. There are some changes we still need to make, we would like to have all of our forms on website, along with a gift registry. The board needs to put in their input. There will be another session to finish it up, and trainings to teach people how to upload information onto website.

VI. New Business

1.) Website Host, Director Bloom said we should keep One and One for a while before changing over to WP which costs about \$29.00 a month. Director Bloom moved that we go with Word Press, 2nd by Secretary Morales. Approved.

2.) Engineering Needs Report by Director Bloom: Director Bloom moved that we go with Adam McLaughlin to do tower repairs for the amount of \$2,060. VP Banuelos 2nd, approved.

Director Bloom moved that we approve up to \$1,200 to repair the Harris transmitter, VP Banuelos 2nd, approved.

Adjournment: Meeting adjourned 12:42 p.m. **Next board meeting:** March 25, 2017

Minutes respectfully submitted by Michael Morales, Board Secretary