

## **KBBF Minutes for October 26, 2016**

### **I. Call to Order** 5:44 p.m. by President Sanchez

**Roll call:** Alicia Sanchez, Josue Lopez, Michael Morales, Santos Molina, Alicia Roman, Alan Bloom, GM Ortiz (on the phone). Excused absences: Caroline Banuelos, Lisa Maldonado.  
Guest: Jess Perez

**II. Approval of Agenda** Director Lopez asked that we change Old Business #1, from elect Vice President, to election of board officers.

**III. Approval of Minutes-** The following changes/additions to the minutes of September 24, 2016: **Under Old Business:** misspelled word change to delinquent; add “leave his program.” to second sentence under 1. Elect new BOD members. Add the statement “that board acknowledges receipt of letter sent by Edgar Avila on the morning of Sept. 24, 2016. There was no discussion of it because it is a personnel issue.” Add “the Programmers’ Criteria needs to be added to Volunteer Handbook”, to add that for GM evaluation that “the staff/programmers evaluations need to be anonymous.” **Under New Business:** add President Sanchez and Tracy, “the KBBF bookkeeper”, are working on getting matching funds “list to the Community Foundation”; the three priorities for the GM are getting underwriters, membership drive, and working on streaming. Director Bloom moved to approve minutes as amended, Director Lopez 2<sup>nd</sup>, minutes of September 24, 2016 approved.

### **Old Business**

1.) Election of BOD officers. According to director Bloom, our bylaws state that we are supposed to have annual elections. Director Lopez feels that we need a real working treasurer (he is currently board treasurer) and he heard that director Santos might be interested who he supports. Director Lopez also stated that we need to elect new officers. When asked by director Roman what position director Lopez might want to fill other than treasurer, director Lopez expressed the presidency. After discussion, Director Morales moved that we hold officers elections at our next regular board meeting, Director Lopez 2<sup>nd</sup>, motion approved.

2.) Bylaws committee: Director Bloom moved to form a bylaws committee which he would be willing to chair and Director Lopez seconded it. The people on the committee would be Director Bloom, GM Ortiz, and President Sanchez. Hearing no objections, the motion was passed.

3.) Fundraising retreat-There was a discussion about when would be the best time to do a fundraising retreat. November 19<sup>th</sup> will be our regular board meeting. We set a tentative date of Friday November 11<sup>th</sup> (Veteran’s Day) for our fundraising retreat 10:00 – 2:00 p.m.

4.) Finely Property- We received a letter from the Mark Maystrovich that we are in compliance. Director Roman, chair of Finley Long Term Options committee, met with City of Santa Rosa Code Enforcement Department Mike Reynolds and Mark Maystrovich. They said to pull a PRA report, that the lien is the only thing under the microscope and keeping code enforcement case open. Previous City Attorney Brian Ferrell had sent a memo that it couldn't be reversed. Property is designated as open space. We can continue to look at options. Director Bloom checked into costs of having the property appraised, cost averages about \$3,500.

Director Roman can look into seeing if the lien can be reversed. We have about a year and a half to work on it that is the default date. Director Roman will continue doing research, President Sanchez will follow up on tax default date,

5.) Events Report: Trunk or Treat went well, lots of cars, lots of community attending, we sold out on food, and we made about \$700.00 profit. President Sanchez said she would like to be reimbursed from cash box.

Science Discovery Day will be Saturday, Oct. 29<sup>th</sup> from 10:00 a.m. – 4:00 p.m. The Buck Foundation feels that KBBF has helped increase Latino Participation in the event. We need people to help cover our table, the theme is “Learning How Radio Works”. We will broadcast live from event.

Wells Fargo Financial workshops: Our flyer for workshops doesn't have their logo on them, we will have the workshops on Nov. 5<sup>th</sup>, November 12<sup>th</sup>, and November 19<sup>th</sup>.

6.) GM Evaluation-There was a question raised by Director Lopez on whether Director Banuelos was on Evaluation committee along with Director Molina, Director Lopez and Director Morales. Most of us were under the impression that Director Banuelos was on committee. Director Maldonado is supposed to prepare the actual evaluation form.

## **V. New Business**

1.) BOD dates for November and December will be different from regularly scheduled (last Saturday of the month) due to holidays. The next BOD meeting is on November 19<sup>th</sup>. For December it was scheduled for December 17 but no decision was made until November meeting.

2.) Board Development. Director Lopez emailed us some information and ideas, he would like board members to look it over and at next meeting decide what we want to start working on, and to set reachable goals.

3.) Finances-President Sanchez has been speaking to Graton Tribe leader Greg Sarris and his secretary about Native programming and underwriting. We need to raise underwriting funds. Sarris' secretary emailed President Sanchez stating that any request for money or underwriting has to go to the Tribal Council for their review and discussion and is out of Sarris' hands. She

suggested that we send a written proposal. President Sanchez wants GM and Josue to write an underwriting proposal. GM objected to doing it since she wants to meet with Sarris to better understand how to tailor proposal. President Sanchez stated that is what she had been requesting of Sarris and his secretary and their response was that we have to write a proposal to Tribal Council and that Sarris could not meet because of his busy schedule. Mr. Sarris might even be interested in being a guest programmer. He has already been on the Roseland Report program.

President Sanchez announced that board treasurer Josue Lopez, per his request, has been authorized to do on-line banking of our checking and savings accounts as of 10/25/16. He will be the only one authorized to do this and cannot give password to anyone else.

GM Ortiz reported that our saving account is being depleted to meet the regular monthly business expenses. The financial picture does not look good and we need to raise funds.

The document to the Community Foundation to get the rest of the money for GM salary for this year was submitted. Apparently, there was some problem so GM asked President Sanchez if she had signed it and President Sanchez acknowledged that she had been present the document by treasurer Lopez and that she had signed it and given it back to him.

GM Ortiz further reported that we are waiting for underwriting monies from San Francisco State around \$3000, and the Discovery Science Day \$2700.

## **Reports**

GM Report- GM Ortiz mentioned that we should look into Volunteer Center training for the board. See report attached

Programming report, Josue Lopez: .There are classes for programmers, proposal to change grid according to language. Director Lopez is training people to do logs and simian. They are catching on quickly, but are court appointed volunteers so some leave after completing hours. The next Programmers' meeting will be postpone to Nov. 8<sup>th</sup>.

Finely Long Term Options- Director Roman (already covered)

Antenna Report-Director Bloom, Our antenna is not working well, it may be water or lightning related. We can try and refurbish, or get a new antenna which would cost around \$700.00, plus \$300.00, question would be how to get it installed. Director Bloom has a friend who has a lead on someone who might be able to install for low, or no cost. We need to plan for a new antenna.

Meeting adjourned 8:26 p.m.,

Next board meeting November 19<sup>th</sup>

Minutes respectfully submitted by Michaela Morales, Board Secretary