

KBBF Minutes for July 30, 2016

I. **Call to Order** 10:08 a.m. by President Alicia Sanchez

Roll call: Present: Alicia Sanchez, Veronica Reina, Josue Lopez, Michael Morales, Santos Molina, GM Vylma Ortiz

Guests: Caroline Banuelos, Ventura Longoria, Maria Canas, Andre Andres

President Sanchez passed the chair to Vice President Reina.

II. Approval of Agenda- Director Lopez made a motion to move Old Business to the top of the agenda and put Adding New Board members, under Old Business #1, President Sanchez, 2nd, agenda approved.

III. Approval of Minutes- Two errors: the construction company we will use is Wolf, not Evenich. Remove Vice from President Sanchez's name. President Sanchez moved to approve, Director Molina 2nd, minutes approved.

IV. **Old Business**

1.) Adding New Board Members, Alicia Roman and Caroline Banuelos.

Alicia Roman sent a letter saying she was sick, and to please consider her for the BOD, President Sanchez made the motion, Director Molina 2nd, there was a discussion, and vote, 3 in favor, 1 against, 1 abstention. Alicia Roman voted onto BBFI BOD.

Caroline Banuelos was present and spoke a little about herself. President Sanchez made the motion. Director Morales 2nd, there was a discussion and questions. Vote, approved unanimously, Caroline Banuelos voted onto BOD.

2.) Finley Property: GM Ortiz said we need to pull out old fridge and other furniture out of conference room before demolition. President Sanchez said that she, Director Santos and Consultant Hovden had already moved things out. The main building still has stuff inside, we need to decide if we want anything, because once it is boarded up we will not be able to get back in. Work is going to start on August 8th. We also received a notice from the Fire Dept. letting us know we need to clean up weeds. GM Ortiz got an extension until August 6th. Director Lopez said he had a ride on mower that he could loan us if we got some volunteers to do the work. After the building is boarded up we can get volunteers to paint, this needs to be done by September 4th. Director Santos suggested that President Sanchez take the lead on getting volunteers to help with weeding and painting. President Sanchez will do that. GM Ortiz will deal with the contractors.

- 3.) Board Show-We will postpone board show until we have a bigger board.
- 4.) BOD and GM Communication – postponed until special meeting Sept. 10, 2016
- 5.) GM Performance Evaluation--postponed until special meeting Sept. 10. 2016

V. New Business

President Sanchez made motion to move item #5 to top of Old Business, Director Morales 2nd., approved.

1.) So Co Development Proposal: There is a lot of paperwork to be done and the proposal is due on August 4. President Sanchez said that one thing that KBBF does have in our favor is the current board's tenacity in keeping the station alive and our ties to the community. Gm Ortiz agreed and said that even though the deadline was close, we should put forth a proposal. If, we were accepted it would take three to five years before move in. We need to be able to project twenty years of finances. KBBF would make excellent tenants. Sonoma County Development Committee wants reassurances that we are committed for the long run. We went over RFP, certain board members offered to take on different parts of the proposal, every board members needs to submit a resume, short bio and references. At the programming meeting on Tuesday, Josue will ask some of the programmers to provide a short bio, and a little information about their show. We need to have all information by August 2—our internal deadline.

2.) Programmer Evaluation Criteria, How to add, or remove programs. President Sanchez passed out copies so we as a board can start looking at the programmers' criteria. She will email some more criteria. We can possible add to the agenda of September 10 and discuss then.

3.) Bank Account Signers. There are currently three KBBF signers, President Sanchez, Director Lopez, and Director Molina. We are now paying a book keeper to keep our books. GM Ortiz said that non signers cannot get a copy of the bank statement, which goes directly to our book keeper. She said she feels that there is not enough financial oversight by the board. We need to have clearer controls if we ever want to be considered for CPB funding again. Director Molina suggested that we have separate accounts so we know what money is going where. We would need to have a resolution to make any changes to bank account. President Sanchez has the resolution that the bank requires. We will continue this item on our Sept. 10th meeting.

4.) Petaluma Progressive Festival tabling: President Sanchez said that she would be there, Director Morales offered to go with her. The festival is Sunday, July 31, 2016.

5.) GM's vacation: GM Ortiz said she would be taking her vacation from August 8 - August 22. President Sanchez offered to cover for GM Ortiz during her vacation.

VI. Board Reports

Vice President Report: Vice President Reina reported on Social Media.

GM Report: Report attached. GM Ortiz said she is only down to one staff. She said we need to work on updating our Website. Director Lopez and Edgar Avila will be doing a mini training. We need to work on filling slots where we currently have Radio Bilingue.

Programming Report: none

Miscellaneous: We discussed having events the 3rd Saturday of each month like we have had in the past. Director Morales was waiting to hear back from the group, The Imagnists to see if they could come and do an interactive play on August 20th. The Sonoma County Latino Democratic Club would like to have a registration drive in the hall the morning of August 20th.

There was a discussion of having a healing event in the future and whether it would be beneficial or not.

Meeting adjourned 12:40 p.m.,

Next regular BOD meeting August 27, 2016

Special Meeting, September 10, 2016

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Minutes respectfully submitted by Michaele Morales, board secretary