

## **KBBF Minutes for February 27, 2016**

**I. Call to Order** 10:34 a.m. **Roll call:** Alicia Sanchez, David Janda, Josue Lopez, Michael Morales, Santos Molina, Vylma Ortiz.

**II. Approval of Agenda.** Director Janda asked to add expenditures for office staff under New Business #3. GM Ortiz asked to add expenditure for consultant under Old Business.

Moved by Director Janda, 2nd by Director Morales, approved.

**III. Approval of Minutes** for meeting of Jan. 30, 2016, Director Janda moved to approve, 2nd by Director Morales, approved.

### **V. Old Business**

1.) Finley Property-Our new tax bill is \$66,274, we also received a notice from the city to repair or abate. We could possibly appeal which would cost \$510.00. Our plan is to clean up the property, sometime in March would be a good time to do a clean up to comply with city. We should try and get volunteers who have trucks to help. GM Ortiz and some board members will be meeting with Mr. Reynolds from the City on Tuesday March 1st. It was decided that Bernie Hovden attend this meeting also. GM Ortiz and President Sanchez will make appointments and meet with individual city council members about Finley property. Director Lopez will contact city council members as soon as possible to set up meetings. Director Lopez made the motion to pay the \$510.00 to file the appeal to city to buy us some time, 2nd by Director Morales, approved.

2.) KBBF Mixer at Remy's. We will do our recruitment mixer on Tuesday, March 22nd from 5:00 - 7:00 p.m., we will invite people from Hispanic Chamber, City Council and invite people individually.

3.) Communication between board members. President Sanchez suggested that all communication should be send BCC to all board members so that we are all updated on issues and not spend so much time reporting at board meetings. We should spend more time on making decisions/action points at board meetings.

### **VI. New Business**

1.) NFCB 40th annual Conference June 8-11 in Colorado-GM Ortiz would like to attend, she suggested that President Sanchez attend since she went to school in Colorado.

Director Morales made a motion for at least one person (GM Ortiz) from KBBF attend the NFCB Conference in June, 2<sup>nd</sup> by Director Janda, approved.

2.) KBBF Honorary Board, this will be combined with our mixer recruitment event.

3.) Expenditure of Office Staff-Director Janda stated that we should hire a person to oversee certain tasks, and pay up to \$1,000 a month. GM Ortiz is working on finding some long term volunteers to do certain tasks. GM Ortiz said she would rather use money to hire a development consultant to help us map out a plan which in turn could help us get more money to hire another person. We would like \$7,000 to go toward website, and \$3,000 for a development consultant from Wells Fargo Facility Capability Proposal.

#### **IV. Reports**

Financial Reports: Our bookkeeper, Helen K. did a financial report (see attached). Alicia informed board that all financial information is in blue binders, programming information is in black binders and membership information in white binders. GM Ortiz requested that bookkeeper Helen K. produce a report every January so we can plan a budget. President Sanchez submitted report on the December on-air campaign. (See attached). Our On-Air Campaign went well, We could possible look into doing another in spring.

Vice President report, Director David Janda: none submitted

GM Report, Vylma Ortiz (see attached)

Programming Report, Josue Lopez: Director Lopez expressed concern about people who are leaving, we need to try and fill those spaces. He would like to work toward board members being able to produce programs. Once a month the board can do a report to the community on Sunday afternoons, 5:00 - 6:00 p.m. The first will be Sunday, March 6, 2016.

Meeting adjourned 1:40 p.m.

Next meeting, Saturday, March 26, 2016

Minutes respectfully submitted by Michaele Morales, board secretary